Liverpool Mathematical Society
2027 Sixth Form Pop Maths Quiz

Health & Safety Information
Saturday 27th February 2027

As with all other public meetings of this kind, Health & Safety regulations must be strictly adhered to. The organisers of this event would wish you to have a safe and enjoyable maths quiz but would ask you to familiarise yourself with the following information.

Risk

A risk assessment exercise for this event has been undertaken by Dr Ivo Siekmann. He considers it to be **LOW RISK**, provided the following guidelines are observed.

Event organisation

At the start of the event, the event organisers will present the **timetable** for the event and introduce **key personnel**, familiar with the building layout, who can assist visitors where necessary.

Location

The event is to take place on the 2nd floor of the Student Life Building, LJMU. Please see maps for ground and 2nd floor below. Access and exit is via the main reception. **No visitor should intentionally stray beyond this location to other floors or parts of the building.** There will be helpers near the Main Reception and the 2nd floor to direct you, please ask if you are not sure where to go.

Attendance Register

On entering the building, **all visitors are asked to sign an attendance register** at Reception before being guided to the meeting room.

Toilets

Toilet facilities are located on the Ground floor and 2nd Floor. See the floor plans at the end of the document for locations.

Fire Procedure

In the event of a fire and/or if the fire alarm sounds (a loud, repetitive klaxon sound), all present should immediately proceed, (calmly) to the **meeting point outside the main Reception area where you signed in.** Visitors should leave the building by their nearest means of escape. **On no account should the lifts be used whilst a fire evacuation is in progress.** A head count and name-check will be undertaken at the meeting point.

And Finally...

At the end of the event, visitors should vacate the premises in an orderly manner and following the exit directions indicated. All visitors should check that they take all their personal belongings with them.

Thank You for your cooperation,

Dr Ivo Siekmann
Pop Maths Quiz Organiser
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http://www.livmathssoc.org.uk/