

Dear Colleague

Just to let you know the final arrangements for the Pop Maths Quiz.

Where:

The event is being hosted by Liverpool John Moores University in the James Parsons Building, Byrom Street, Liverpool, L3 3AF

This link will take you to the map and directions page of the JMU website

<https://www.ljmu.ac.uk/contact-us/find-us> Filter by: **James Parsons Building**

If you are travelling by car there is limited parking on site. There is a car park behind the Liverpool Museum, under the flyover on Cuerden Street.

When: Saturday 10th March 2018, from about 9.45am –2.00pm with the following timetable:

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| 9.30am – 10.00am | Registration |
| 10.00am – 10.15am | Meeting in lecture theatre |
| 10.15am – 12.00 Noon: | Quiz in allocated rooms |
| 12.15pm – 12.45pm: | Lunch (please bring your own packed lunch) |
| 1.00pm – 1.45pm: | Answers and looking at solutions to the questions. |
| 1.45pm – 2.00pm: | Prize Giving & Close. |

What to bring:

There are no catering facilities so please ensure that all students bring drinks for the morning and a **packed lunch**.

Calculators are not allowed but students will need **scrap working out paper and writing materials** for their working out.

Photographs:

Please ensure you have the relevant permission for photographs to be taken. These photos will only be used on the websites of Liverpool Maths Society and LJMU.

Very Important:

Calculators, mobile phones, smart phones, ipods and ipads etc are not allowed.

Teams will be disqualified if they are seen to use any of these.

There will be invigilators keeping an eye on the teams so please ensure that all teams are aware of this rule.

We are looking forward to meeting you and your teams on Saturday. Teachers and parents will have an opportunity to complete the Quiz (but they can't win any prizes; they will be playing for their reputation only!!!)

Health and Safety

Attached are the risk assessment details from LJMU.

I hope that covers everything

Barry